

Dear Parent / Carer

We will be holding Parents' meetings on **Monday 24th April and Tuesday 25th April** on a face to face basis for **Year 5**. If you would like to take this opportunity to talk to your child's class teacher about his/her progress could you please complete the form below, indicating your preferred time block and return it to school no later than the **morning of Wednesday 19th April**. Appointments will be for approximately 10 minutes and it is important to keep to these times to avoid long delays for other parents. Should you have specific concerns that would require a longer discussion, please contact school to arrange an appointment at a different time.

May I remind you that appointments are for parents - you are welcome to bring your partner along but we are unable to discuss children's progress with anyone other than mother/father or legal guardian.

If you have more than one child in school, please enter their names on one slip along with your preferred time(s).

Yours sincerely

Mrs P Marshall  
Deputy Head



Child's Name \_\_\_\_\_ Class \_\_\_\_\_

Parents Name \_\_\_\_\_

Monday 24 <sup>th</sup> April		Tuesday 25 <sup>th</sup> April	
2.00pm-2.10pm		3.30 pm- 3.40pm	
2.10pm-2.20pm		3.40pm- 3.50pm	
2.20pm-2.30pm		3.50pm - 4.00pm	
2.30pm-2.40pm		4.00pm- 4.10pm	
2.40pm-2.50pm		4.10pm-4.20pm	
2.50pm-3.00pm		4.20pm-4.30pm	
		4.20pm-4.30pm	
		4.30pm-4.40pm	
		4.30pm-4.40pm	
		4.40pm-4.50pm	
		4.50pm-5.00pm	



Marshland Primary Academy  
Marshland Road  
Moorends  
Doncaster DN8 4SB

01405 812693  
ML-admin@vennacademy.org