



Dear Parents and Carers

**RE: school closure on Thursday 17<sup>th</sup> and Friday 18<sup>th</sup> December**

I am very proud of the work that all our staff are doing to keep our children and families safe. The demands placed on staff during this unprecedented time is very high. Some of this work is outside the normal role, responsibilities and hours of the staff, including carrying out cleaning duties to ensure the environment is maintained to the highest standard. Everyone is working flexibly to ensure the school is a clean, safe and happy environment.

Metroclean, our cleaning provider, are working tirelessly to keep up with the extra cleaning that we require.

In order to ensure that the environment is maintained to the highest standard, to keep everyone safe, we feel the need to close the school early this year.

The children's last day will be **Wednesday 16<sup>th</sup> December**, providing school staff and Metro Clean with 2 days to 'deep clean' the building, ready to return in January. Unfortunately, due to limited staffing, this can not take place over the Christmas holiday and there is a need for school staff to help with this, whilst the children are not present.

I hope you understand the rationale for doing this.

As always, if you have any comments, please contact me at [ml-admin@vennacademy.org](mailto:ml-admin@vennacademy.org)

Kind regards

Mrs L Tomlinson

Head of School

**At the heart of it all is the child**

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